

BEST OF INTENTIONS.



Being a jack of all trades is often necessary in today's culture, but when it comes to COBRA compliance, best intentions aren't enough. COBRA is riddled with compliance pitfalls. Failure to provide the notices within the required time frame can leave you with open-ended liability for each qualified beneficiary.

Using BASIC to administer your COBRA reduces your exposure to risk and frees up valuable time that you can devote to your active employees. With BASIC COBRA, you'll be relieved to know that your COBRA administration is being handled consistently and accurately by experts.





BASIC COBRA

trust our **expertise.**

COBRA represents a maze of compliance rules and regulations. Even with the best of intentions, COBRA laws improperly implemented, have the potential to cost your organization thousands, even hundreds of thousands of dollars. COBRA Administration may look simple until you examine the detailed requirements that can be a legal minefield.

- Our professional COBRA administrators stay informed of the ever-evolving COBRA law through ongoing research and BASIC sponsored seminars presented by our Employment Practice and Benefit Legal Council.
- BASIC keeps employers informed about all regulation changes via regular web education, administrative newsletters and direct employer contact

save **time.**

With everything you have to do, why spend your valuable time dealing with former employees, their spouses and dependents? Let BASIC do your COBRA Administration.

- Online event submissions
- HIPAA certificates included
- Initial notification letters
- Qualifying event letters (including ARRA COBRA subsidy)
- Premium billing and collection
- Rate change notification
- HRA premium calculations
- Termination letters
- Toll-free support
- Employer reporting

additional **options.**

Our expert COBRA Administration is cost effective. Leverage our expertise and bundle your COBRA Administration with additional options or services.

- Takeover of existing COBRA participants
- Retiree Billing
- Dependent Eligibility Verification
- Premium Consolidation
- FMLA Administration

When it comes to COBRA, one missed step or deadline can leave you vulnerable to litigation. Leave this complex legal requirement to us; we are experts.



To find out how we can lighten your load, call **800-444-1922 x 3** or visit **www.basiconline.com**.

Let us make your job easier.